



## SPECIAL MEETING OF THE MILPITAS CITY COUNCIL

For assistance in the following languages, you may call:

Đối với Việt Nam, gọi 408-586-3122  
Para sa Tagalog, tumawag sa 408-586-3051  
Para español, llame 408-586-3232

### **NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that a Special Meeting of the Milpitas City Council will be held at 4:00 P.M. on Friday, August 9, 2019 at Milpitas City Hall, 455 East Calaveras Boulevard., Milpitas, CA in the City Council Chambers on the second floor. Agenda is below.

### **AGENDA**

**FRIDAY, AUGUST 9, 2019  
COUNCIL CHAMBERS, 455 E. CALAVERAS BLVD.  
MILPITAS, CA 95035  
4:00 PM**

#### **CALL TO ORDER / ROLL CALL / PLEDGE**

#### **PUBLIC FORUM**

Those in the audience are invited to address City Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk and limit spoken remarks to 3 minutes. As an item not listed on the agenda, no response is required from City staff nor Council and no action can be taken. Council may instruct the City Manager to place the item on a future meeting agenda.

#### **ANNOUNCEMENT OF CONFLICT OF INTEREST AND CAMPAIGN CONTRIBUTIONS**

#### **APPROVAL OF AGENDA**

#### **CONSENT CALENDAR**

Consent calendar items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a City Councilmember, member of the audience or staff requests the Council to remove an item from (or be added to) the consent calendar. Any person desiring to speak on any item on the consent calendar should ask to have that item removed from the consent calendar. If removed, this item will be discussed in the order in which it appears on the agenda.

- C1. Consider Adopting a Resolution Directing a Flag Ceremony at City Hall Outside Plaza for Pakistani American Community Center on August 14, 2019 (Staff Contact: Mary Lavelle, 408-586-3001)**

Recommendation: Adopt a resolution directing a flag ceremony at Milpitas City Hall outside plaza on Wednesday, August 14, 2019 from 7:00 to 9:00 PM celebrating the date of Pakistan's independence.

## **AGENDA ITEMS**

### **2. Conduct the 2019 Weed Abatement Assessments Public Hearing and Adopt a Resolution to Confirm the Assessment Report (Staff Contact: Albert Zamora, 408-586-3371)**

Recommendations:

1. Open the Public Hearing and move to close the hearing following any comments.
2. Adopt a Resolution confirming the 2019 Weed Abatement Assessment Report and the Assessment List to be entered into the Tax Assessment roll.

### **3. Provide Direction to Staff on Staffing Support Options for City Council (Staff Contact: Ashwini Kantak, 408-586-3053)**

Recommendation: Provide direction to staff on staffing support options for Milpitas City Council.

## **ADJOURN TO CLOSED SESSION**

### **Conference with Real Property Negotiator**

(Pursuant to Government Code Section 54956.8)

Property: Real Property - 1126 Yosemite Drive, Milpitas APN 086-29-059

City Negotiator: Economic Development Director Alex Andrade

Negotiating Party: Casetronic Engineering Group

Under Negotiation: Price and Terms of Payment

**CLOSED SESSION ANNOUNCEMENT:** Report on action taken in Closed Session, if required per Government Code Section 54957.1, including the vote or abstention of each member present

## **ADJOURNMENT**

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035  
e-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov) / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

Materials related to an item on this agenda submitted to the City Council after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 3rd floor 455 E. Calaveras Blvd., Milpitas and on the City website. City Council agendas and related materials can be viewed online here: [www.ci.milpitas.ca.gov/government/council/agenda\\_minutes.asp](http://www.ci.milpitas.ca.gov/government/council/agenda_minutes.asp) (select meeting date)

*If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, please call the City Clerk at 408-586-3001 or send an e-mail to [mlavelle@ci.milpitas.ca.gov](mailto:mlavelle@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.*



## CITY OF MILPITAS AGENDA REPORT (AR)

<b>Item Title:</b>	<b>Consider Adopting a Resolution Directing a Flag Ceremony at City Hall Outside Plaza for Pakistani American Community Center on August 14, 2019</b>
<b>Category:</b>	Consent Calendar-Leadership and Support Services
<b>Meeting Date:</b>	8/9/2019
<b>Staff Contact:</b>	<b>Mary Lavelle, 408-586-3001</b>
<b>Recommendation:</b>	Adopt a resolution directing a flag ceremony at Milpitas City Hall outside plaza on Wednesday, August 14, 2019 from 7:00 to 9:00 PM celebrating the date of Pakistan's independence.

**Background:** The City Council is being asked to adopt a resolution directing a flag ceremony at City Hall Outside Plaza to celebrate the date of Pakistan's independence. The Pakistani American Community Center (PACC) of Milpitas filed two applications with the City Clerk on July 10: (1) to rent Milpitas City Hall outdoor plaza from 7:00–9:00 PM on Wednesday, August 14, 2019, and, (2) a request to hold a ground level flag ceremony on that date. Currently, Milpitas Municipal Code I-600-2.30 requires:

(3) The City Council may, by resolution, direct City staff to display Commemorative Flags as an expression of the City's official sentiments by any of the following means: (i) display in lieu of the MIA/POW flag on one of the four City Hall Display Flag Poles located at the rear of City Hall adjacent to the pond, (ii) display in lieu of the flag of the State of California on one of the three flag poles located at Cesar Chavez Plaza, or (iii) display through ground level ceremonies at any of the following locations at the Civic Center complex or the City of Milpitas Community Center:

- (1) City Hall Rotunda
- (2) Area adjacent to pond at City Hall
- (3) Cesar Chavez Plaza
- (4) City Council Chambers

Commemorative Flags displayed at ground level ceremonies shall only be permitted on a flagstaff, flag stand or similar device which does not cause the flag height to exceed ten (10) feet. Commemorative Flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than 30 continuous days.

If the City Council were to approve this agenda item, it would allow for an outdoor flag ceremony to celebrate the independence of Pakistan and allow for speeches outdoors, at the back patio of City Hall, to be followed by a brief outdoor reception where approximately 75 people are anticipated to attend. An insurance certificate will be submitted to the City Clerk along with proper rental fee for the event (\$15.00 application fee paid + \$175 plaza rental due).

**Fiscal Impact:** \$175.00 will be appropriately collected for rental of the plaza and staff time for the event.

**Recommendation:** Adopt a resolution directing a flag ceremony at Milpitas City Hall outside plaza on Wednesday, August 14, 2019 from 7:00 to 9:00 PM celebrating the date of Pakistan's independence.

**Attachments:**

- a) Draft Resolution
- b) Rental facility and Flag Ceremony applications, along with map of function layout

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILPITAS DIRECTING A GROUND LEVEL  
FLAG CEREMONY WITH THE FLAG OF PAKISTAN AT MILPITAS CITY HALL OUTDOOR PLAZA ON  
AUGUST 14, 2019**

**WHEREAS**, on August 1, 2017, the City Council (the “City Council”) of the City of Milpitas Adopted Ordinance No. 260.2 relating to the display of flags on City-owned property; and

**WHEREAS**, pursuant to Milpitas Municipal Code Section I-600-2.30(3), the City Council may, by resolution, direct City staff to display Commemorative Flags as an expression of the City’s official sentiments by any of the following means: (i) display in lieu of the MIA/POW flag on one of the four City Hall Display Flag Poles located at the rear of City Hall adjacent to the pond, (ii) display in lieu of the flag of the State of California on one of the three flag poles located at Cesar Chavez Plaza, or (iii) display through ground level ceremonies at any of the following locations at the Civic Center complex or the City of Milpitas Community Center:

- (1) City Hall Rotunda
- (2) Area adjacent to pond at City Hall
- (3) Cesar Chavez Plaza
- (4) City Council Chambers; and

**WHEREAS**, the Pakistani American Community Center of Milpitas has commemorated the anniversary of the independence of the nation of Pakistan on August 14 annually, including at a Council-approved ground level flag ceremony outdoors at the area adjacent to the pond at City Hall since 2014, and

**WHEREAS**, the City would again desire to direct staff to display through a ground level flag ceremony, the National flag of Pakistan on Wednesday August 14, 2019.

**NOW, THEREFORE**, the City Council of the City of Milpitas hereby finds, determines, and resolves as follows:

1. The City Council has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. Pursuant to Milpitas Municipal Code Section I-600-2.30(3), the City Council hereby directs staff to display through a ground level flag ceremony, the national flag of Pakistan, at the City Hall plaza outdoors on August 14, 2019, commemorating the independence of Pakistan.

PASSED AND ADOPTED this \_\_\_\_ day of August, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Mary Lavelle, City Clerk

\_\_\_\_\_  
Rich Tran, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Christopher J. Diaz, City Attorney

**CITY OF MILPITAS  
POLICY AND APPLICATION FORM  
FOR FLAG CEREMONY**

The City of Milpitas encourages respect and reverence for the flags of the United States of America, the State of California, and the City of Milpitas. For this purpose, flag poles have been erected in the City to allow display of these flags as symbols of the precepts enunciated in the Constitutions of the United States and the State of California.

This application form has been prepared to provide for the orderly conduct of flag ceremonies in the City of Milpitas. At the present time, there are two ceremonial flag poles at the Higuera Adobe. Two poles at Adobe Park are to remain vacant and will be used only for flag ceremonies. One pole will be for the United States Flag and the other pole for the flag of other nations. Flag poles are also situated outside City Hall at 455 E. Calaveras Blvd. Any organization's flag may not be larger than the United States flag and all flags must be removed at the end of the ceremony.

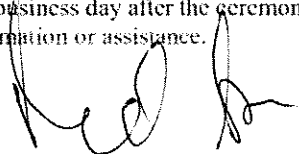
This application should be submitted to the City Clerk's office in a timely manner prior to the requested ceremony date to allow time to place the request on the City Council's agenda. All ceremonies must be approved by the City Council. No group shall have more than one flag ceremony per calendar year. All ceremonies should be conducted in accordance with applicable provisions of the United States Code and the California Government Code related to proper display of flags, available online at [www.uscode.house.gov](http://www.uscode.house.gov) and [www.leginfo.ca.gov](http://www.leginfo.ca.gov). The City Clerk may provide paper copy of the appropriate codes upon request also.

Flag event date: Wednesday August 14, 2019 Time: 7-9PM  
Requesting organization: Pakistani American Community Center  
Address: 372 Turquoise St. Suite 4  
City, State, Zip: Milpitas, CA, 95055  
Contact Person: Mohammad Aboobaker  
Business Phone: 510 999 6576 Mobile \_\_\_\_\_  
E-mail Address: admin@pacc-ca.org other \_\_\_\_\_

Flag Activity request (please specify the flag to be flown, date of ceremony, and estimated duration):

USA & Pakistani flag raising, National Anthem, Welcome Speech by PACC and City officials/guests, Music & Refreshment

We agree to conduct ourselves in a manner, which encourages respect for the American flag. In addition, it is understood that the requesting organization will be responsible for providing any special equipment, including the flag to be flown. A United States flag may be obtained from the City of Milpitas staff, if one is needed. A written request must accompany your event request to ensure that the flag is being released to the authorized individual or organization. The United States flag must be returned to the City Clerk's office the next business day after the ceremony during business hours. Please call the City Clerk at 408-586-3001 if you need additional information or assistance.



Signature of Applicant

7/10/19

Date

FOR OFFICE USE ONLY:

APPROVED:

CITY COUNCIL: \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE OF COUNCIL ACTION \_\_\_\_\_

# CITY OF MILPITAS - RENTAL USE APPLICATION

Concerns regarding your rental should be directed as follows:

Recreation Services 408-586-3210

(Monday-Thursday, 8:00 a.m.-6:00 p.m., Friday, 8:00 a.m.-5:00 p.m.);

Police Dispatch 408-586-2400 (All Other Hours)

Date of Use 8 August 14, 2019

Name of Group/Organization/Company (responsible for rental) Pakistani American Community Center

Applicant (person responsible for rental) MOHAMMAD ARROBAKAR

Type of Event (be specific) Pakistan Independence Day Flag raising Ceremony

Applicant Address 372 Turquoise St. City Milpitas, CA Zip 95035

Day Phone 510 999-6576 Evening Phone 510 650 253-DESS E-Mail Address: admin@paicc-ca.org

## TYPE OF RENTAL:

**Indoor Facility (Circle One):** MCC MSRC ADOBE MSC Room(s) \_\_\_\_\_

**Outdoor Facility (Circle One):** Baseball Football Soccer Softball Tennis Courts Picnic Area (Specify) \_\_\_\_\_

**Park:** Cardoza<sup>1</sup> Dixon Landing<sup>1</sup> Gill<sup>1</sup> Murphy<sup>1</sup> Hall Other (Specify) City Hall Veterans Plaza

<sup>1</sup>These Parks require a \$250.00 Security Deposit that is only processed should damage to the Park occur. Please provide the following

Credit Card information:

Type of Card: VISA or MasterCard

Name as appears on credit card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Time you wish to begin set-up 6:30 PM Time function begins 7 PM Time function ends 9 PM

\*Is event open to the public? ☒ Yes ☐ No Number of people expected Total 100 (Youth 30 Adults 70)

Fundraising event? ☐ Yes ☒ No

Will food or other items be sold and/or charging admission? ☐ Yes ☒ No \*If yes, describe amounts: \_\_\_\_\_

Will food be served? ☒ Yes ☐ No Will alcohol be served? ☒ Yes ☐ No \* Will alcohol be sold? ☐ Yes ☒ No  
(If I will be selling alcohol at my event, I understand and agree by signing this form to get additional insurance and to obtain an alcohol permit at least 45 days in advance of my event.)

Will there be music? ☒ Yes ☐ No Type (circle one) Band DJ Other Karaoke / National Anthem

Will there be additional equipment used? ☒ Yes ☐ No If yes, List: podium

\* Additional fees and insurance is required

need US flag

I, the applicant, hereby agree to hold the City of Milpitas and any officer and employee thereof free and harmless for any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use of the facilities of the City of Milpitas. I further agree to furnish such liability or other insurance for the protection of the public and the City of Milpitas, and any officer and employee thereof as the City may require. I agree to reimburse the City of Milpitas for any damage to said facilities arising out of the use herein requested.

If damages, additional maintenance, services, additional rental fees, or cancellation fees need to be assessed, I will be notified and charged appropriately. I understand that the City returns deposits, and pro-rated portions thereof, in the form of a City check. This check will be mailed within 30 days from the rental or cancellation date.

Refunds will not be issued for canceled park reservations. Reservations that cannot be held due to inclement weather will be issued a credit toward a rescheduled reservation. Applicant is responsible for contacting Community Center Office within seven (7) business days to initiate credit. You may reschedule a reservation or receive a credit towards future Recreation programs or facility rentals minus the non-refundable application fee.

By signing this form, I understand and agree to abide by the City's cancellation policy and the Facility Use Rules and Regulations approved by the Milpitas City Council on December 1, 2009.

I hereby certify that all statements made in this application are true and I agree and understand that any misstatement or omission of material fact may cause cancellation of my rental date. By signing this form, I further agree to be bound by the commitments and obligations stated herein.

[Signature]

Signature of Applicant

7/10/19

Date

## FOR OFFICE USE ONLY

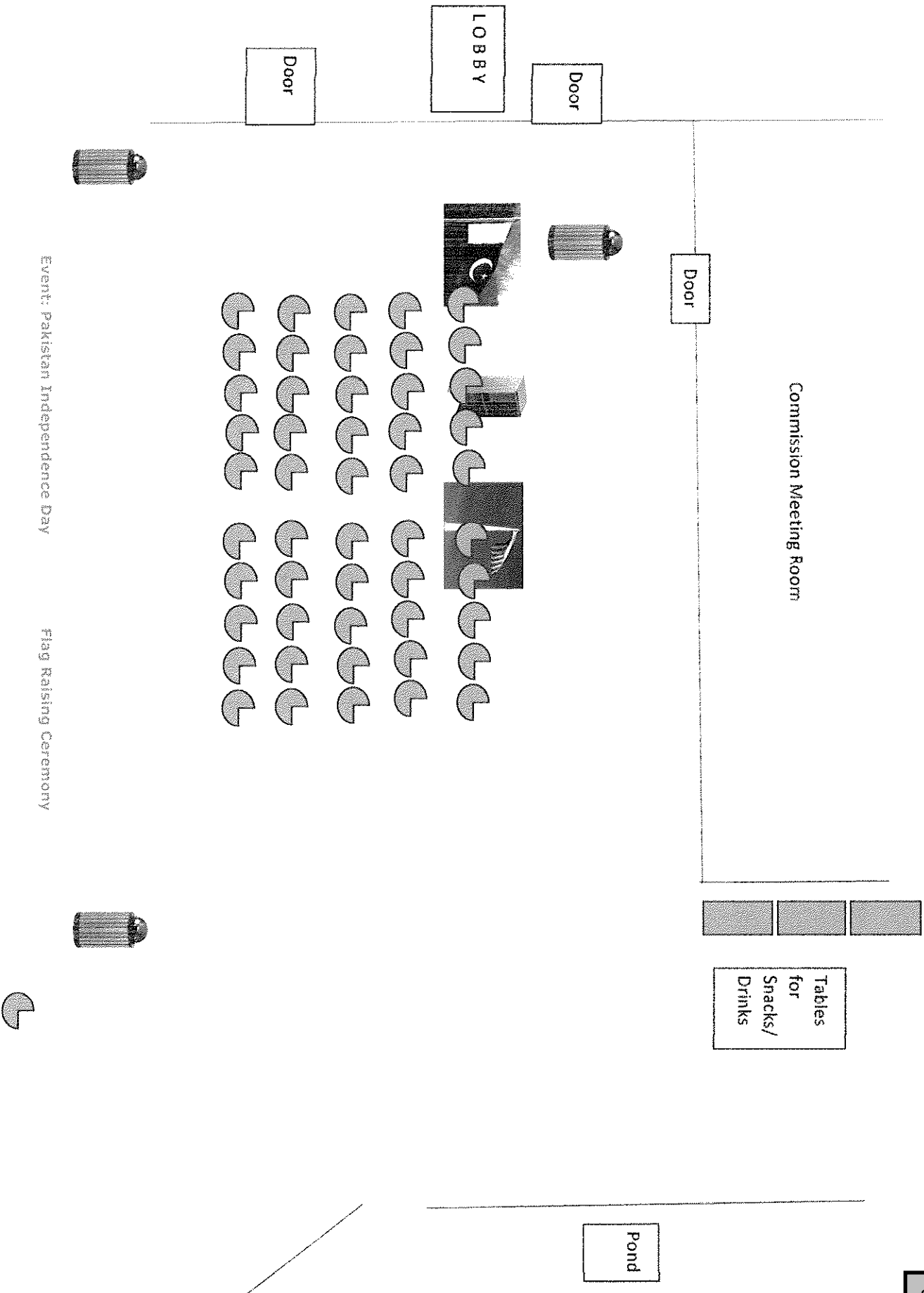
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Insurance Required: Yes \_\_\_\_\_ No \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Verify Residency \_\_\_\_\_  
Application Complete \_\_\_\_\_  
Applicant Has Paperwork \_\_\_\_\_  
Route Copy to Parks \_\_\_\_\_

PERMIT # / STAFF INITIALS









## CITY OF MILPITAS AGENDA REPORT (AR)

<b>Item Title:</b>	<b>Conduct the 2019 Weed Abatement Assessments Public Hearing and Adopt a Resolution to Confirm the Assessment Report</b>
<b>Category:</b>	Public Hearings-Public Safety
<b>Meeting Date:</b>	8/9/2019
<b>Staff Contact:</b>	Albert Zamora, Deputy Fire Chief / Fire Marshal, 408-586-3371
<b>Recommendation:</b>	Conduct a Public Hearing and Adopt a Resolution Confirming the 2019 Weed Abatement Assessment Report and the Assessment List to be Entered into the Tax Assessment Rolls

### **Background:**

On February 2, 1976, an Agreement was established and approved to abate weeds by the County of Santa Clara for the City of Milpitas. The purpose of the Agreement is to promote the efficiency and economy of operations in the abatement of weeds by the City and the County.

The major procedural functions to be performed by the County and / or City shall include but not be limited to:

1. The County shall prepare the list of parcels requiring abatement of weeds in the City and transmit the said list to the City for review and approval for processing.
2. The County shall prepare the notice of weed abatement and cause such notice to be mailed to the owners of the parcels requiring weed abatement.
3. The City Council shall conduct public hearings on the proposed removal of weeds pursuant to the provisions of the City Ordinance when the City Fire Marshal presents such appropriate resolutions for adoption. The City Council may, by adoption of a resolution, declare the weeds on the respective parcels of the land as a public nuisance, and make the determination to proceed with the abatement of weeds, and authorize the performance of the service to remove the weeds in accordance with the aforementioned Agreement.
4. Upon proper authorization by the City, the County shall remove the weeds on the designated properties.
5. The County shall render to the City an itemized assessment report for the cost of the weed abatement services performed per the respective parcels.
6. Pursuant to California Health and Safety Code 14915, a copy of the report, as confirmed, shall be turned over to the auditor of the county, on or before the tenth day of August following such confirmation, and the auditor shall enter the amounts of the assessments against the respective parcels of land as they appear on the current assessment roll, (Amended by Stats. 1939, Ch. 354).
7. The City Council, after a public hearing, shall require the County Assessor's Office to include the costs of the weed abatement services performed for the City for the current year, as a special assessment on bills for taxes levied against the affected parcels. Such special assessments shall be liens on the respective properties.

**Analysis:**

On March 5, 2019, the City Council adopted Resolution No. 8851 declaring noxious or dangerous weeds growing upon certain described property to be a public nuisance that must be abated by the removal of the weeds. If the public nuisance was not removed from the properties by the owner, the City contracted with the County of Santa Clara Consumer and Environmental Protection Agency- Weed Abatement Program (County) to remove the weeds and abate the nuisance. In accordance with Title V, Chapter 202 of the Milpitas Municipal Code, the County filed with the City Clerk a report and assessment list on weeds abated within the City as nuisances. A notice for the public hearing was sent by the City Clerk's Office to the local newspaper for publication, as well as mailed to the affected property owners by the Fire Marshal's Office pursuant to Milpitas Municipal Code Section V-202-9.00.

The City's Municipal Code requires that the City Council hear the report together with any objections of the property owners liable to be assessed and make such modifications on the proposed assessment as it deems necessary.

Following adoption by the City Council, the resolution will be recorded and charges thereon become a lien on the land involved to be collected in the same manner as property taxes. A copy of the assessment list and the proposed resolution confirming the weed abatement report are included in the Council's agenda packet.

**Policy Alternative:**

There are no policy alternatives other than what is outlined under the Recommendations section. Pursuant to the February 2, 1976 Agreement, the County under the provisions of the Health and Safety Code of the State of California and its ordinance has the authority to enforce the abatement of weeds. Likewise, the City under the California Fire Code and Milpitas Municipal Code, Title V, Chapter 202 has the authority to enforce the abatement of weeds.

The County and City will apply their respective standard operating procedures as well as best management practices that is afforded to each agency, and to the extent that ensures public safety with respect to the abatement of weeds.

**Fiscal Impact:**

At the first City Council meeting in August of each year during a public hearing, the City's municipal code provides that the City Council hear the assessment report for the list of weeds abated within the City, together with any objections of the property owners liable to be assessed, and to make such modifications on the proposed assessment as it deems necessary. Following adoption by the City Council, the resolution will be recorded and charges thereon become a lien on the land involved to be collected in the same manner as property taxes.

**California Environmental Quality Act:**

This project is exempt from CEQA.

**Recommendations:**

1. Open the Public Hearing for public comment and close the Public Hearing.
2. Adopt a Resolution Confirming the 2019 Weed Abatement Assessment Report and the Assessment List to be entered into the Tax Assessment Rolls.

**Attachment:** Resolution + Exhibit A1 - 2019 Weed Abatement Assessment List of properties (Report for the City of Milpitas)

When Recorded Mail to:

City of Milpitas  
Attention: City Clerk  
455 East Calaveras Boulevard  
Milpitas, CA 95035

Record without fee under  
Section 6103 - Government Code  
State of California

---

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILPITAS CONFIRMING A  
WEED ABATEMENT ASSESSMENT REPORT AND ASSESSMENT LIST TO BE ENTERED  
ON TAX ASSESSMENT ROLLS**

**WHEREAS**, on March 5, 2019, the City Council of the City of Milpitas adopted Resolution No. 8851 declaring noxious or dangerous weeds growing upon and/or the accumulation of rubbish, refuse or dirt upon certain described property to be a public nuisance that must be abated by removal; and

**WHEREAS**, if the public nuisance was not removed from the properties by the owner, the City contracted with the Office of Santa Clara County Agricultural and Environmental Management to remove the weeds, rubbish, refuse and/or dirt and abate the nuisance; and

**WHEREAS**, the Office of Santa Clara County Agricultural and Environmental Management filed a report and abatement assessment list with the City Clerk in conformance with Title V, Chapter 202 of the Milpitas Municipal Code; and

**WHEREAS**, notice of the report and abatement assessment list was posted in accordance with Milpitas Municipal Code, Section V-202-9.00; and

**WHEREAS**, on August 9, 2019 a public hearing was held on said report and assessment list, a copy of which is attached hereto as **Exhibit A**; and

**WHEREAS**, the City Council heard and overruled any objections of the property owners liable to be assessed for the abatement.

**NOW, THEREFORE**, the City Council hereby finds, determines, and resolves as follows:

1. The City Council has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. The City Council hereby confirms the 2019 Weed Abatement Assessment Report and Abatement List by the County of Santa Clara for the City of Milpitas, filed by the Office of Santa Clara County Agricultural and Environmental Management, without modification.
3. The City Council orders that the cost of abating such public nuisance upon the various properties respectively referred to in the 2019 Weed Abatement Assessment Report and Assessment List

shall constitute special assessments against such respective parcels of land and shall constitute a lien against such parcels for the amount of such assessments.

4. The City Manager shall cause a certified copy of this Resolution confirming the 2019 Weed Abatement Assessment Report and Assessment List to be recorded in the Office of the Santa Clara County Recorder and to be filed with the County Tax Assessor and Collector's office and the County Auditor's office in order for said assessments to be entered on the tax rolls as provided by Title V, Chapter 202 of the Milpitas Municipal Code.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Mary Lavelle, City Clerk

\_\_\_\_\_  
Rich Tran, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Christopher J. Diaz, City Attorney

**2019 WEED ABATEMENT PROGRAM  
ASSESSMENT REPORT  
CITY OF MILPITAS**

	<b>Situs</b>		<b>APN</b>	<b>OWNER ADDRESS</b>				<b>TAX ROLL AMT</b>	<b>TRA</b>
1	7280	Marylinn	022-07-007	<b>Jer Sunlin, Trustee</b>	7548 Donegal Drive	Cupertino	95014	\$3,145.20	<b>12012</b>
2	27	Main	022-24-024	<b>27 Main Milpitas Llc</b>	1805 Diana Av	MORGAN HILL	95037-3348	\$80.00	<b>12012</b>
3	1735	California	022-37-002	<b>Prentiss/copley Investment Group The</b>	1910 Pacific Ave Ste 400	DALLAS	75201	\$575.00	<b>12012</b>
4	1301	California	022-38-002	<b>Patel, Ameet And Sangeeta S</b>	1301 California Cl	MILPITAS	95035-3021	\$575.00	<b>12012</b>
5		Mccarthy	022-56-008	<b>Hudson Campus Center Llc</b>	11601 Wilshire Bl Ste 900	LOS ANGELES	90025	\$575.00	<b>12012</b>
6	0	Dixon	026-05-023	<b>Rasheed, Irshad A And Sabiha</b>	619 Fontes Dr	FREMONT	94539	\$1,647.86	<b>12012</b>
7	1878	Milpitas	026-05-024	<b>Aim Developer Ents Inc</b>	40 Park Victoria Drn A	MILPITAS	95035-4600	\$80.00	<b>12012</b>
8	51	Dixon	026-05-053	<b>Chang, Carol</b>	67 Berlywood Ln	MILPITAS	95035-2543	\$575.00	<b>12012</b>
9	1750	Arizona	026-07-044	<b>Tran, Ty And Truong, Jacy Hong</b>	2936 Williams Rd	SAN JOSE	95128-3337	\$575.00	<b>12012</b>
10	0	Bothelo	028-23-017	<b>Union Pacific Corporation</b>	10031 Foothills Blvd	ROSEVILLE	95747	\$575.00	<b>12012</b>
11	0		028-24-006	<b>Linda Allen</b>	1700 Space Park Dr.	SANTA CLARA	95054	\$1,802.20	<b>12012</b>
12	980	Calaveras Ridge	029-03-023	<b>Nascent Investment Llc</b>	48660 Kato Rd	FREMONT	94538	\$80.00	<b>12012</b>
13	860	Evans	029-06-016	<b>Tran, Tu And Dao, Hong</b>	860 Evans Rd	MILPITAS	95035-3406	\$575.00	<b>12012</b>
14	814	Calaveras Ridge	029-06-030	<b>Chen, Wesley Wun-shyong And</b>	814 Calaveras Ridge Dr	MILPITAS	95035-3445	\$80.00	<b>12012</b>
15	826	Calaveras Ridge	029-06-031	<b>Dave, Mohini</b>	22356 Hartman Dr	CUPERTINO	95014-1020	\$575.00	<b>12012</b>
16	898	Calaveras Ridge	029-06-038	<b>Lin, Jibing Et Al</b>	3259 Harvey Ct	PLEASANTON	94588	\$80.00	<b>12012</b>
17		Country Club	029-07-009	<b>1499 Country Club Drive Llc</b>	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	<b>12012</b>
18		Country Club	029-07-010	<b>1499 Country Club Drive Llc</b>	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	<b>12012</b>

**2019 WEED ABATEMENT PROGRAM  
ASSESSMENT REPORT  
CITY OF MILPITAS**

							TAX ROLL		
Situs			APN	OWNER ADDRESS				AMT	TRA
19		Country Club	029-07-011	1499 Country Club Drive Llc	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	12012
20		Country Club	029-07-012	1499 Country Club Drive Llc	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	12012
21		Country Club	029-07-013	1499 Country Club Drive Llc	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	12012
22	1499	Country Club	029-07-014	1499 Country Club Drive Llc	475 San Antonio Rds	LOS ALTOS	94022-3618	\$575.00	12012
23	322	Park Victoria	029-16-006	Mayo, Nessim And Guadalupe J	0 Po Box 15058	FREMONT	94539	\$575.00	12012
24	1715	Calaveras	029-25-008	Milpitas Baptist Church	1715 Calaveras Ble	MILPITAS	95035-6061	\$80.00	12012
25	1049	Blalock	029-44-063	Barodia, Biren D And Pitale, Aparna	1049 Blalock St	MILPITAS	95035-3414	\$80.00	12012
26	1220	Country Club	029-52-014	Hussain, Farhat Trustee	1220 Country Club Dr	MILPITAS	95035-3451	\$575.00	12012
27	1039	Camarillo	029-52-015	Farsi, Parivash O And Rostam D	1132 Onondaga Way	FREMONT	94539-6737	\$575.00	12012
28	461	Vista Ridge	042-30-007	Mercado, Javier R And Maria G	461 Vista Ridge Dr	MILPITAS	95035-7217	\$80.00	12012
29	489	Vista Ridge	042-30-008	Qlmd Property Llc	2 South Park Victoria Dr	MILPITAS	95035	\$80.00	12012
30	517	Vista Ridge	042-30-009	Gandhi, Ashish R And Varsha	675 Murphy Ranch Rd	MILPITAS	95035-0000	\$80.00	12012
31	519	Vista Ridge	042-30-010	Ghani, Mahmood M And Editha C	519 Vista Ridge Dr	MILPITAS	95035-7217	\$575.00	12012
32	529	Vista Ridge	042-30-015	Trivedi, Anoop K And Rao, Aarthi M	2397 Tulip Rd	SAN JOSE	95128-1141	\$80.00	12012
33	490	Vista Ridge	042-30-022	Wan, Chien Min Trustee & Et Al	31645 Via La Estrella	CARMEL VALLEY	93924	\$80.00	12012
34	410	Vista Ridge	042-30-024	Wan, Chien Min Trustee & Et Al	31645 Via La Estrella	CARMEL VALLEY	93624	\$80.00	12012
35	3547	Vista Norte	042-30-026	Jette, Antoinetta R Trustee	3547 Vista Norte Ct	MILPITAS	95035-7200	\$80.00	12012
36	531	Vista Ridge	042-30-029	Chan, Clifford J	704 Longfellow Dr	FREMONT	94539	\$575.00	12012

**2019 WEED ABATEMENT PROGRAM  
ASSESSMENT REPORT  
CITY OF MILPITAS**

Situs			APN	OWNER ADDRESS				TAX ROLL AMT	TRA
37	Rail	Hammond	086-25-018	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$5,242.00	12012
38	0	Main	086-25-020	Eighty Eight Homes Llc	2186 Paseo Del Oro	SAN JOSE	95124-2046	\$80.00	12012
39	0	Main	086-25-028	Panchal, Natwarlal M And Gita N	3200 Monterey Bl	SAN JOSE	95111	\$575.00	12012
40		Hammond	086-25-030	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$1,644.25	12012
41	0	Bothelo	086-26-024	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$3,171.10	12012
42		Bothelo	086-26-032	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$80.00	12012
43	0	Milpitas	086-28-006	San Francisco City And County Of	525 Golden Gate Av 10th Fl	SAN FRANCISCO	94102	\$575.00	12012
44	0	Vista	086-29-005	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$3,673.03	12012
45	0	Wrigley	086-29-036	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$1,903.99	12012
46	0	Yosemite	086-29-047	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$575.00	12012
47	876	Yosemite	086-30-047	T Marzetti Company-west	380 Polaris Py Ste 400	WESTERVILLE	43082-8069	\$80.00	12012
48	0	Yosemite	086-30-048	T Marzetti Company	380 Polaris Py Ste 400	WESTERVILLE	43082-8069	\$80.00	12012
49	0	Ames	086-30-060	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$80.00	12012
50	0		086-31-003	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$4,480.33	12012
51	0	Yosemite	086-31-044	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$2,785.00	12012
52	0		086-32-084	Union Pacific Corporation	10031 Foothills Blvd	ROSEVILLE	95747	\$2,135.65	12012
53	375	Dempsey	088-01-002	Gunapu, Sridhar And Subhashini	2951 El Sobrante St	SANTA CLARA	95051-3715	\$80.00	12012
54	335	Park Victoria	088-03-019	Yao, Shaoping And Yue, Chunyan Et	335 Park Victoria Drs	MILPITAS	95035-5722	\$575.00	12012



**2019 WEED ABATEMENT PROGRAM  
ASSESSMENT REPORT  
CITY OF MILPITAS**

Situs			APN	OWNER ADDRESS					TAX ROLL AMT	TRA
55	0	Dempsey	088-04-060	<b>Z X Development Llc</b>	346 Merimont Cl	SAN BRUNO	94066		\$575.00	<b>12012</b>
56	0	Park Victoria	088-04-062	<b>Z X Development Llc</b>	346 Merimont Cl	SAN BRUNO	94066		\$1,795.18	<b>12012</b>
57	0	Dempsey	088-04-076	<b>Z X Development Llc</b>	346 Merimont Cl	SAN BRUNO	94066		\$575.00	<b>12012</b>
58		Old Piedmont	092-34-008	<b>Old Piedmont Development Inc</b>	456 Montgomery St Ste. #180	SAN FRANCISCO	94104-1247		\$2,425.78	<b>12018</b>
59	1250	Piedmont	092-34-014	<b>Old Piedmont Development Inc</b>	456 Montgomery St Ste. #180	SAN FRANCISCO	94104-1247		\$1,581.95	<b>12018</b>
60	2235	Uridias Ranch	092-37-050	<b>Meng, Fan Jie And Zhang, Helen</b>	35961 Copper St	UNION CITY	94587		\$80.00	<b>12012</b>
<b>TOTAL</b>									<b>\$53,488.52</b>	



## CITY OF MILPITAS AGENDA REPORT (AR)

<b>Item Title:</b>	<b>Provide Direction to Staff on Staffing Support Options for City Council</b>
<b>Category:</b>	Leadership and Support Services
<b>Meeting Date:</b>	8/9/2019
<b>Staff Contact:</b>	Ashwini Kantak, Assistant City Manager, 408-586-3053
<b>Recommendation:</b>	Provide direction to staff on staffing support options for Milpitas City Council.

### **Background:**

In Fiscal Year 2018-2019, the City Council had expressed an interest in having dedicated support staff. In response to this request, staff had proposed adding a new Administrative Assistant position in the Proposed Fiscal Year 2019-2020 Budget. An amount of \$145,000 (fully loaded position cost) was requested to fund this ongoing full time position and it was anticipated that this position would be housed in the City Manager's Office.

On June 11, 2019, Council discussed this proposed position, including the reporting structure and the option of multiple part-time positions versus one full-time position. Some Councilmembers expressed a preference to have part-time positions that would benefit from the coaching and mentoring individual Councilmembers could provide.

Upon further deliberation, Council did not approve the proposed position but did approve funding in the amount of \$145,000 and directed staff to bring back staffing options, based on that funding amount, for Council consideration.

### **Analysis:**

In accordance with Council direction, staff has developed the following options and is seeking Council direction on these options or other options the Council deems appropriate.

#### **Option 1: Paid undergraduate and graduate Interns from San Jose State University (SJSU) and Santa Clara University (SCU).**

This option would allow each individual member of the Council to select an intern pursuing an undergraduate degree in Political Science or a graduate degree in Political Administration (SJSU only). Interns typically work up to 20 hours per week. These are hourly unbenefited positions compensated between \$15 to \$24 per hour based on education and previous work experience. Staff anticipates that sufficient funding is available for five part-time interns.

San Jose State University currently has an internship program that connects students to various organizations through both required (Internships for Academic Credit (IAC)) and optional internship opportunities. In order to participate in the IAC program, the City will need to enter into a University Organization Agreement (UOA). Staff has already connected with the program director and is ready to move forward with a SJSU internship program if so directed by Council.

Santa Clara University offers courses with internships that align with the University's quarter system. If the Council wanted internships that last longer than three months, the City would need to advertise in fall 2019 in order for the internships to begin in January 2020.

Staff recommends the use of undergraduate and graduate interns for the following reasons:

- a. Allows each member of the Council more flexibility to work with an intern on specific research or other support as needed.
- b. Enables each member of the Council to mentor a student that is looking to pursue a career in public service.
- c. Provides an opportunity for students to better understand local government and potentially pursue a career in Milpitas or other surrounding cities.
- d. The current SJSU and SCU internship programs already provide opportunities with elected officials in other organizations so the proposed program in Milpitas can be quickly integrated into the existing programs.

The downside of this option is that the level of experience of the interns may limit their ability to do complex research or analysis.

### **Option 2: Administrative Analyst I/II position**

A full time Administrative Analyst I/II position that would provide approximately 7 - 8 hours of support each week to individual Councilmembers. Since this is a classified position, the City's Municipal Code and MOUs require that the position report to a full time City employee. Thus, the position will need to report to either the City Manager or the City Clerk for supervision and prioritization of work. This option would require an additional annual appropriation of up to \$51,328 based on the level of experience of the selected candidate.

The benefit of this option is that the position is full-time and requires a Bachelor's degree and two years of experience for the Administrative Analyst II position, thus making a slightly more experienced individual available for research and analytical support.

The downside of this option is that dividing the time equally between the members of the Council may provide less flexibility to each individual Councilmember. Further, depending on Council's need, work may have to be prioritized by the position's supervisor.

### **Management Fellow**

Staff also looked at the possibility of hiring a Management Fellow through the NextGen Silicon Valley Regional Management Fellowship program. Management Fellows hired through this program have recently completed graduate degrees and are trained to perform analytical staff work. Staff is not recommending this option since the objective of the program is to have the Management Fellows receive coaching and training from full time senior level staff. This objective was validated through the recruitment process for the Management Fellow in the City Manager's Office, with candidates specifically looking for opportunities and experience in city administration, either in the City Manager's Office or in other departments.

Once the support staff is in place, Council and staff will need to be mindful to limit requests of support staff to only those allowed under state law. Pursuant to Government Code Section 8314, it would be a violation of state law to use support staff for any personal or campaign related uses. Thus, all requests of support staff should be limited to City specific matters.

### **Fiscal Impact**

No additional funding is required for Option 1. Option 2 will require additional annual funding up to \$51,328 depending on the level of experience of the selected candidate. If Council approves Option 2 or another option which requires a budget amendment, staff recommends funding such staffing option from the Unassigned General Fund Reserve.

### **Recommendation:**

Provide direction to staff on staffing support options for Milpitas City Council.

### **Attachment:**

None